



CHILD CARE CONSULTANTS, INC. - ELRC
CERTIFICATION OF COOPERATION WITH DOMESTIC RELATIONS OFFICE



Directions: Section A to be completed by the applicant or ELRC representative.

Section B to be completed by the Domestic Relations Office. Please return completed form, along with a 13-week payment history report via fax to our office at (717) 210-3373 or via email to:

Section A:

Applicant Information

Table with 4 columns: Last Name, First, MI; Social Security Number; Date of Birth; Phone Number

Noncustodial Parent Information

Table with 4 columns: Last Name, First, MI; Social Security Number; Date of Birth; Phone number

Table with 3 columns: Children's Name; Date of Birth; Social Security Number

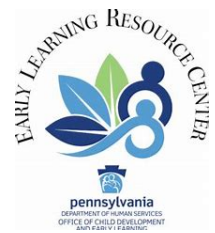
I, \_\_\_\_\_, do hereby give Domestic Relations and Child Care Consultants permission to share information that will assist either program in determining eligibility or benefits.

Client's Signature \_\_\_\_\_ Date \_\_\_\_\_ (Release form attached if client unavailable for signature)

SECTION B: Domestic Relations Personnel ONLY

Form containing checkboxes for case status, cooperation, appointment date, other, and MCAS attached. Includes fields for PACSES# and DRS Representative Signature/Date.

PLEASE TURN OVER FOR ADDITIONAL INFORMATION



How to obtain information from the Domestic Relations Office  
to submit to Child Care Consultants for the Subsidized Child Care Program

**Domestic Relations Offices by County** {Please contact the office in your County}

<p><b>Cumberland County</b> 13 N. Hanover St. Carlisle, PA 17013 717-240-6225</p> <p><b>Hours:</b> 8:00 am – 4:30 pm Monday- Friday</p> <p><b>Mailing Address:</b> P.O. Box 320 Carlisle, PA 17103</p>	<p><b>Dauphin County</b> Human Services Building 25 S. Front St., 8<sup>th</sup> Fl Harrisburg, PA 17101 717-255-2796</p> <p><b>Hours:</b> 8:00 am – 4:30 pm Monday - Friday</p> <p><b>Mailing Address:</b> P.O. Box 1295 Harrisburg, PA 17108</p>	<p><b>Perry County</b> 2 W. Main St. 2<sup>nd</sup> Floor, Rhinesmith Building Center Square New Bloomfield, PA 17068 717-582-2131</p> <p><b>Hours:</b> 8:00 am – 4:00 pm Monday - Friday</p> <p><b>Mailing Address:</b> P.O. Box 159 New Bloomfield, PA 17068</p>
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**If you already have child support through DRO, you need to submit a print-out of your payment record.**

- ◆ Visit the DRO in in your County with valid photo ID and ask the receptionist for a print-out of your child support payment record. You may need to wait for 5 to 15 minutes. Or call the DRO during office hours.